



CYNGHRAIR | WELSH  
CAFFAEL | PROCUREMENT  
CYMREIG | ALLIANCE

# WHOLE HOUSE REFURBISHMENT

## DYNAMIC PURCHASING SYSTEM

ref 'WH DPS'





# WELSH PROCUREMENT ALLIANCE (WPA) - WORKING FOR WALES

WPA provides OJEU compliant frameworks and Dynamic Purchasing Systems which can be used by local authorities, social landlords and other public sector bodies to procure works, products and services for the construction, refurbishment and maintenance of social housing, schools and public buildings. Our vision is to be recognised throughout Wales as a centre of excellence for public sector procurement.

We operate in Wales connecting construction companies, manufacturers and service providers with the needs of our clients. We bring buyers and suppliers together, to build and maintain public property more efficiently and cost effectively, and to benefit local communities.

Our activity is guided by our Executive Committee which is made up of Local Authorities and Housing Associations from across Wales.

WPA is backed by LHC, a not-for-profit organisation, governed by public law and a central purchasing body providing procurement services in the UK since 1966. All Contract Notices are issued on behalf of the WPA by LHC, who have an in-house team of technical procurement experts that produce and manage the frameworks and DPS.

WPA aims to deliver solutions for compliance, quality and best value and provides procurement and technical support and advice throughout the duration of our clients' projects.

Any organisation that is publicly or partially publicly funded is eligible to utilise our services.

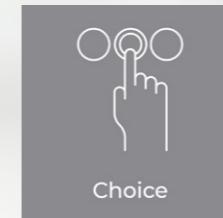
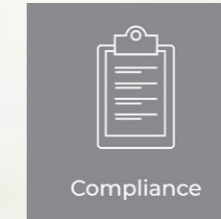
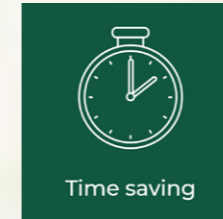


## WHOLE HOUSE REFURBISHMENT DPS

WPA's OJEU compliant Dynamic Purchasing System (DPS) is an open market solution designed to provide buyers with access to a pool of pre-qualified suppliers in respect of building works, goods and services for use in public sector refurbishment and maintenance.

The duration of the DPS is for four years from November 2019 with the option to extend for an additional four years, up to a maximum of eight years.

### BENEFITS OF USING OUR DPS



- **Time saving** - Quick and easy access to approved suppliers
- **Compliance** - Confidence that you have access to pre-qualified trades with the right qualifications, experience and financial standing to deliver your project
- **Quality and value** - Only suppliers who offer quality and value are pre-qualified
- **Choice** - Access to a wide number of pre-qualified suppliers
- **Local delivery** - Offers the opportunity to engage with local suppliers supporting the wider Government aim of working with local businesses for economic growth
- **Section 20 consultation** - Our DPS makes it easier for clients to comply with leaseholder consultations by allowing leaseholder nominated trades with an opportunity to apply to join the DPS and if successful an opportunity to bid for work

### PROJECT VALUES

The DPS will generally apply to minor building works projects valued up to £500k per project. For projects valued above this threshold, WPA Clients can use the WH2 framework.

### FIVE CATEGORIES OF WORKS:

- Kitchens and bathrooms and associated works
- Landscaping
- Electrical works
- Painting and decoration
- Multi-disciplinary (Installation of whole house internal and external works as defined in, but not limited to, the above categories of work).



## HOW DOES A DPS DIFFER FROM A FRAMEWORK?

### FRAMEWORK

- Maximum duration of 4 years
- Direct award permissible
- Fixed list of suppliers
- Call-off documents have to be in line with what was structured when establishing the framework
- Typically harder for small medium enterprises to access
- Finite number of suppliers

### DPS

- No maximum time limit
- No direct award (further competition only)
- Flexible - suppliers can join during the lifetime of the DPS
- Allows Clients to use their own T&Cs, pricing and specification
- Increased accessibility for small medium enterprises
- No maximum number of suppliers

## SUPPLIERS

Suppliers are appointed to the DPS in various regions for various workstreams. Please ask WPA for a full list of the suppliers currently appointed in your region.

Suppliers interested in joining the DPS appointed companies list should visit the WPA website here: [www.welshprocurement.cymru/frameworks/dps/whole-house-refurbishment-wh/](http://www.welshprocurement.cymru/frameworks/dps/whole-house-refurbishment-wh/)

## ELIGIBILITY

WPA is part of LHC, a not-for-profit organisation, governed by public law, and a central purchasing body providing procurement services.

Over 200 publicly funded organisations throughout the UK currently use LHC frameworks and DPS to procure works, goods and services to construct, refurbish and maintain social housing, schools and public buildings. The specific classes of public sector organisation authorised to use the framework include:

- Local Authorities and any subsidiaries and joint-venture vehicles of those Local Authorities
- Housing Associations and other Registered Social Landlords (RSLs)
- Health Authorities, Councils, Boards and Trusts
- Publicly funded schools
- Universities, colleges and other further education establishments
- Police authorities
- Fire and Rescue services
- Registered charities
- Government departments

**NB:** this is not a definitive list of potential users. Please contact WPA for a full list of eligible organisations.



### ACCESSING THE DPS

Companies appointed to WPA Dynamic Purchasing System are required to pay a small percentage ('the levy') of the total value of every invoice submitted to clients and to submit quotations to clients that are inclusive of the levy. As a not-for-profit organisation, WPA returns surplus levy income to our clients to support social value initiatives in the local communities they serve.

# THE PROCESS OF USING OUR DYNAMIC PURCHASING SYSTEM

## STEP 1

WPA client accesses the DPS for their project



## STEP 2

WPA searches for Appointed Companies who are in the right category of works, region and have the financial capability to undertake the project.



## STEP 3

WPA will issue an Expression of Interest (EOI) to these Appointed Companies. Appointed Companies have 5 days to respond.



## STEP 4

WPA will confirm the interested Appointed Companies and forward contact details to WPA client



## STEP 5

WPA client will issue to the Appointed Companies an Invitation to Tender (ITT) for the project.



## STEP 6

Appointed Companies return the completed ITT to the WPA client



## STEP 7

WPA client will evaluate ITTs and issue an award to the successful Appointed Company and notify WPA of this decision



# CLIENTS CURRENTLY USING OUR WH DPS



Valleys to Coast



# BECOME A DPS APPOINTED COMPANY HOW CAN SUPPLIERS APPLY?

STEP 1

DPS is LIVE and **Candidates** can apply to join the DPS at any time during the next 8 years



STEP 2

**Candidate** registers onto WPA's e-tendering portal, InTend, to access the Invitation to Participate (ITP)

STEP 3

**Candidate** submits a Request to Participate (RTP) via InTend



STEP 4

WPA receives Requests to Participate (RTP) via InTend



STEP 5

WPA have 10-15 working days to evaluate RTPs and decide whether to admit the **Candidate** to the DPS



STEP 6

WPA notifies the **Candidates** at the earliest opportunity



STEP 7

Successful **Candidates** are now **WPA DPS Appointed Companies**



STEP 8

**WPA DPS Appointed Companies** can now bid for work from **WPA clients**



STEP 9

**Appointed Companies** need to ensure they maintain the relevant qualifications, insurances and minimum credit score to remain on the DPS







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In association with:



Trusted procurement for  
better buildings and homes



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