

CYNGHRAIR | WELSH CAFFAEL | PROCUREMENT CYMREIG | ALLIANCE

# A framework guide for Energy Efficiency Measures (N7)

The new shape of procurement in Wales

## Introducing the WPA

The Welsh Procurement Alliance (WPA) is a new approach for procurement in Wales, created for organisations that buy products and services for the construction, refurbishment and maintenance of social housing and public buildings. It is backed by LHC, one of the leading and most respected procurement organisations in the UK.

The WPA results from discussions with LHC members in Wales who saw the huge potential of having a centre of excellence for procurement – focused on construction and refurbishment – which exclusively addresses Welsh needs, standards and aspirations.

In this changing landscape for procurement and with its sole focus on Wales, the WPA will be a hub of knowledge and insight for its partners, working in partnership with them to develop Welsh best practice, social value from procurement and positive outcomes for Welsh communities.

### What makes the WPA different?

WPA is set to change the landscape of procurement in Wales, bringing significant benefits to partners and the communities they serve.

Our vision is to be the recognised centre of excellence for procurement in Wales, successful at ensuring every pound spent on the construction and refurbishment of public buildings and social housing adds to the quality of life enjoyed by the Welsh communities we serve.

### **Active partnerships**

Every partner can contribute to the frameworks WPA creates. They can ensure the requirements and specifications meet the needs of local communities and Welsh quality, price and value standards.

### **Better procurement**

The sharing of knowledge will drive both the precision and usability of frameworks, while at the same time enabling each partner to grow their insights into better procurement for social housing and public buildings, and develop effective strategies that meet regulatory requirements.

### **Generating a collective fund**

By using WPA frameworks for purchasing, partners within the alliance who spend over a specified threshold will receive a rebate which they can choose to contribute to The WPA Collective Fund for investment in community projects of shared benefit. Alternatively, some or the entire rebate can be returned to the individual partner to support their own sustainable procurement strategy.

### **Backed by LHC**

With a history that extends back half a century, LHC is one of the most experienced and respected providers of procurement frameworks in the construction sector. As a not-for-profit organisation it shares an ethos with the clients it supports with procurements services.

LHC will produce, house and manage the frameworks initiated by WPA partners, giving direct access to a tried and tested system that ensures compliance, quality and best value for partners, at the same time as enabling frameworks entirely shaped for Welsh requirements.

#### Free membership

Joining the WPA is free for any organisation that is fully or part publicly funded. The membership application form can be downloaded here:

WWW.WELSHPROCUREMENT.CYMRU/SIGNMEUP

WWW.WELSHPROCUREMENT.CYMRU ROCUREMENT.CYMRU

### **About this framework**

is available to all organisations in Wales that are

This OJEU compliant framework offers:

- Supply and installation of energy efficiency and refurbishment measures
- Approved framework suppliers that are specialist, competent contractors (PAS 2030 and MCS or equivalent certified installers). All suppliers are compliant with all relevant funding streams (e.g. ECO Funding, Renewable Heat Incentive, Feed in Tariff and Devolved Administration funding)
- The opportunity to appoint local SMEs through Individual Energy Efficiency & Renewable Measures including, but not limited to: External, cavity and internal wall insulation, traditional and individual biomass heating boiler systems, photovoltaic systems, air source heat pump systems (air to water), as well as district heating (heat interface units)

Contract notices were issued by LHC on behalf of the Welsh Procurement Alliance (WPA), and are specified below:

2015/S 209-376934 Wales

# The framework in action

the WPA framework for Energy Efficiency Measures supports a streamlined

### Competitive market prices

### **Quick and efficient** procurement

### **Instant access** to project data

### **Delivery periods** guarantee

### Advice on design and regulatory compliance

### **Service levels** guarantee

### **High quality standards**

### **Quick project starts**

### **About this tender**

The tender process for this framework followed an open procedure which eliminates the pre-qualification questionnaire stage. Suppliers were given free and open access to the tender and offer documentation and answered suitability assessment questions.

#### **Selection criteria**

- -- Financial information
- -- Business and professional standing
- -- Health and safety policy and capability
- -- Equal opportunity and diversity policy and capability
- -- Environmental management policy and capability
- -- Quality management policy and capability
- -- Sustainability and social inclusion policy requirements

- -- Experience of working in public sector and partnering
- -- Membership of professional bodies and/or trade associations and technical associations
- -- Managerial and technical support, sales, marketing and supporting information
- -- Technical and professional ability
- -- Providing the full range of essential components on offer
- -- Conformity to the WPA specification together with the expertise and quality of delivery

# From suitability to call-off contract

The diagram below shows the process a framework supplier completes in order to service the needs of WPA partners. It also highlights the support our partners receive.

# Suppliers have open access to the tender and offer documentation (ITT) and are asked to respond to suitability assessment questions covering:

- -- Company standing
- -- Financial standing, employment practices, environmental awareness
- capacity and geographical range
- -- Installation capability
- -- Technical capability
- -- Quality systems management capability
- -- Experience of supply to the public sector
- -- Sustainability and social value
- -- Specification for products and services
- -- Testing and certification
- -- Service capability
- -- Pricing

#### A detailed evaluation report is prepared which shows for each tenderer a:

- -- Weighted score under each heading
- -- Value for money index
- -- Company or companies recommended for appointment

# Appointing framework suppliers

Suitability

assessment

Our aim is to give our partners a choice of approved framework suppliers to work with. Numbers vary per framework in line with anticipated demand and subject to the number of qualifying suppliers that can adhere to our strict criteria.

- -- All suppliers are notified of the results and the unsuccessful tenderel
- -- Contract Award Notices are published in the Official Journal of the European Union (QJEU)

# Awarding contracts "call-offs"

When partners are ready to choose a framework supplier for an individual project, they should start the process by talking to our procurement experts. WPA will coordinate either:

- -- A mini-competition involving framework suppliers that have declare an interest in the project
- A direct award made to a single company, with justifiable reasoning, without reopening competition. Our procurement experts can provide the final evaluation table to assist in the decision

# Works commence/complete

# WPA provides support and technical assistance throughout the life of a project, as required:

- -- To ensure high quality standards are maintained
- -- Service levels are fulfilled
- -- Delivery periods are met

We actively pursue feedback on our projects in order to establish an excellent partner journey. We will be happy to meet you during and after project completion to discuss how WPA, as well as the framework suppliers, could improve the level of performance.

### Award weighting criteria

### **Energy Efficiency Measures**

**50%** Suitability **Pricing** Company evaluation including: Prices were tendered using two methods of analysis: -- Sustainability and social -- A built up matrix of inclusion costs, to provide a -- Business and professional total cost for the supply standing and installation of each -- Health and safety policy option measure applied for capability -- A selection of contract -- Equal opportunity and scenarios were priced for each measure applied for diversity -- Environmental management -- Quality management -- Capability for geographical lots

### Quality

Companies were assessed for each energy efficiency and renewable energy measure applied for, including:

- Incident management, including dealing with system failures during installation and post installation and the processes for managing, monitoring and reviewing their contractors and subcontractors during call-offs
- -- Performance management including managing variations, changes in the scope of works and avoid scope creep
- -- Framework and call-off projects management including evidence of how they independently validate the benefits arising from their Corporate Social Responsibility (CSR) strategy
- -- Customer service (client and resident)
- -- Example contract scenarios were developed for part of the pricing exercise in which the quality including accuracy of interpretation, technical options and clarity of presented information was assessed
- -- Management of their supply chain and on-going quality assurance processes
- -- Processes for preventing poor quality installations
- Details of how companies source their sub-contractors and installers, including on-going training requirements
- -- Details of the products supplied for each option measure applied for

### **Energy Efficiency Measures**

This framework provides the opportunity for partners to appoint local SME specialist approved installers, who can offer the complete design, supply, installation and commissioning and where appropriate, maintain and repair, of at least one or more energy efficiency or renewable energy measures.

Companies appointed to the framework are competent contractors (PAS 2030 and MCS or equivalent certified installers and approved system manufacturers/suppliers) who are capable of providing partners with full project management services.

This will be typically for small to medium scale energy efficiency projects.

Companies are also capable of providing the full range of enabling and ancillary measures, (such as scaffolding), and can offer a full suite of appropriate guarantees and warranties.

Services offered through this workstream include:

#### **Insulation measures**

The range of energy efficiency and renewable energy systems comply with all relevant funding streams and are suitable for traditional and non-traditional properties. Performance requirements meet building regulations including appropriate regional variations and are eligible for relevant funding.

### **External wall insulation**

A choice of insulation types, including direct fix and rail, are offered with a range of finishes.

### **Cavity wall insulation**

A choice of insulation types are available for easy and hard to treat extraction applications.

### Internal wall insulation

Four insulation methods are available:

- -- Blown behind existing wall linings
- -- Applied on existing wall linings
- -- Directly applied to masonry or plaster (including sprayed e.g. cellulose fibre) and held in place by framing with studwork or rail type

### **Insulation materials**

For both virgin and top up insulation requirements and associated measures.

Insulation methods include:

- -- Floor work
- -- Pipe work
- -- Lofts and hatches
- -- Hot and cold water tanks
- -- Duct work
- -- Draught proofing

# **Energy Efficiency Measures**

### **Heating and Renewable Measures**

Systems are Microgeneration Certificate Scheme (MCS) and Renewable Energy Consumer Code (RECC) equivalent approved and, where relevant, eligible for funding, including the domestic and non-domestic Renewable Heat Incentive.

# Individual biomass heating boiler systems

Suitable for domestic dwellings using manually and automatically stoked wood pellets, wood chips and log solid fuels, with a nominal heat output of up to 500kW, that generate hot water and central heating.

### **Photovoltaic systems**

Roof mounted and free standing grid connected MCS or equivalent approved systems.

The choice of system types include thin film, mono and poly-crystalline types and declared net capacities up to 50kWP, offering a range of different performance requirements.

For roof integrated photovoltaic and solar thermal systems, refer our framework guide for Pitched Roofing (PR3).

# Air source heat pump systems (air to water)

Suitable for domestic and non-domestic applications, offering a range of different performance requirements.

### District heating (heat interface units)

This includes connections for indirect heating and instantaneous domestic hot water use for domestic dwellings, including connection to or an upgrade to an existing or new district heating system.

### **Traditional boilers**

This includes any fuel type for domestic dwellings.

### **Heating systems**

- -- Replacement components
- -- Full wet systems
- -- Hot water systems







# **WPA** approved framework suppliers

### **Individual Energy Efficiency Measures**

	А	В	С	D	Е	F	G	Н	- 1	SMEs
A C Whyte	~									V
Biofutures					~					~
British Gas T/A PH Jones									~	
Campbell & Kennedy						~				~
City West Works		~	~	~					V	~
EON Energy Solutions Ltd		~								
Everwarm	~	~	~	~		~	~			
Mears	~	~	~	~		~	~	~	~	
SERS Energy Ltd	~									~
Sure Maintenance Ltd								~	~	~
Thextons Property Services	<b>V</b>									V
Wates Living Space	<b>~</b>			<b>V</b>						

Measures key:

A: External Wall Insulation

B: Cavity Wall Insulation

C: Internal Wall Insulation

**D:** Insulation Materials

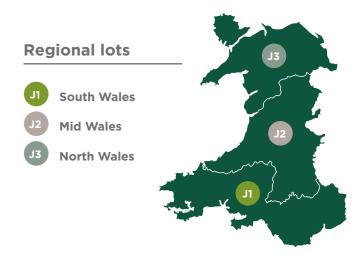
E: Biomass Boilers

F: Solar Photovoltaics (PV)

**G:** Air Source Heat Pumps

**H:** Heat Interface Units (District Heating)

I: Traditional Boilers (Oil & Gas)





# Framework for Energy Efficiency and Refurbishment

Individual Energy Efficiency Measures

Valid until 30th October 2020

T 02920 504 787

Regus House, Falcon Drive, Cardiff Bay, CF10 4RU

WWW.WELSHPROCUREMENT.CYMRU

@welshprocure

In association with:

